



Asia Justice Coalition Secretariat

Law and Policy Intern

Application Closing Date: 3 March 2024, 17:00 CET

Location: Remote

Type: Internship (15 hours/week)

Starting Date: 1 April 2024

End Date: 31 July 2024

Stipend: Available

About Asia Justice Coalition:

The [Asia Justice Coalition](#) (AJC or the Coalition) is a network of organizations whose purpose is to promote justice and accountability for gross violations of international human rights law and serious violations of international humanitarian law, in Myanmar and subsequently in Asia, and to contribute to the fulfilment of the rights of victims and their families. The Coalition's secretariat supports the Coalition's work.

Since 2020, the Coalition secretariat has undertaken research to identify and increase domestic avenues for international justice in Asia. To this end, the secretariat held its [Universal Jurisdiction Convening Series](#) and has commissioned further legal research on domestic causes of action available to survivors of international crimes, strategic litigation to prevent *refoulement* in the region, and ways to 'make sanctions work' for survivors.

To assist with finalising and furthering this research, the AJC secretariat seeks an **law and policy intern**.

Duties:

- Conduct directed legal research on domestic and international law;
- Track developments in international justice and human rights, particularly in the Asia-Pacific region;
- Support the organisation of events, including webinars and logistics;
- Assist in drafting, editing, and proof-reading Coalition secretariat publications;
- Perform any other duty relevant to the position as determined by the supervisor.

Position Expectations:

The successful candidate would be expected to commit and contribute 15 hours per week. Working hours would be flexible unless stated otherwise. The candidate would be expected to

meet (online) the supervisor(s) at least once a week and maintain continuous contact throughout the period of the internship.

Core Attributes:

1. A recent graduate, a current post-graduate law student at any year of study, or an undergraduate student in their final year of study.
2. Demonstrated interest international human rights, international criminal justice, and transitional justice concepts, preferably in relation to the Asia-Pacific region;
3. Demonstrated experience in legal research;
4. Excellent written and oral communication in English;
5. Excellent organisational, time management, and prioritisation skills, including in self-directed work; and
6. Demonstrated ability to maintain confidentiality and understand the sensitivity of work of the Coalition.

Deadline and Application Instructions:

Interested candidates must send their applications by **3rd March 2024, 17:00 CET** with the following:

- A curriculum-vitae; and
- A one-page cover letter addressing the Core Attributes listed above.

The application must be sent to asiajusticecoalition@protonmail.com with the subject 'AJC Law and Policy Intern Application'.

Applications will be accepted on a rolling basis; only short-listed individuals will be invited for an interview.

Note: Candidates from Asia, especially women are strongly encouraged to apply.